

1. Scope

This policy applies to all staff at Expanse Learning College (Hereafter referred to as the College).

2. Introduction

The term EAL is used when referring to students where the mother language at home is not English. This policy sets out the College's aims, objectives and strategies with regard to meeting the needs and celebrating the skills of EAL students and helping them to achieve the highest possible standards.

3. Aim

The aim of this policy is to ensure that we meet the full range of needs of those students who are learning English as an additional language. This is in line with the requirements of the Race Relations Act 1976. To welcome and value the cultural, linguistic and educational experiences that students with EAL bring to the College. To help EAL students to become confident and fluent in speaking and listening, reading and writing in English in order to be able to fulfil their academic potential. To encourage and enable parental support in improving student's attainment. To be able to assess the skills and needs of students with EAL and to give appropriate provision throughout the College. To monitor students' progress systematically and use the data in decisions about classroom management and curriculum planning and to maintain students' self-esteem and confidence by acknowledging and giving status to their skills in their own languages.

4. Strategies

College/class ethos

- Classrooms need to be socially and intellectually inclusive, valuing cultural differences and fostering a range of individual identities
- Recognise the student's mother tongue; boost the student's self-esteem. Remember, he/she has the potential to become a bi-lingual adult
- Identify the student's strengths and encouraging them to transfer their knowledge, skills and understanding of one language to another
- Recognise that students with English as an additional language will need more time to process and answer both orally and in written format.
- Extra time and support in exams will be awarded if appropriate
- Providing and targeting appropriate reading materials that highlight different ways in which English may be used
- Allow students to use their mother tongue to explore concepts
- Give newly arrived students time to absorb English
- Ensure that EAL students hear good models of English
- Use collaborative learning techniques
- Ensure that vocabulary work covers the technical and everyday meaning of key words, metaphors and idioms
- Explain how speaking and writing in English are structured for different purposes across a range of subjects
- Ensure that there are effective opportunities for talking, and that talking is used to support writing

Assessment

- College Registration form identifies students where English is their second language
- We carry out on-going recording of attainment and progress in line with agreed College procedures.

Access and support

All students will follow the College curriculum. The College will provide texts and resources that suit the students' ages and levels of learning. Where appropriate, EAL students will be supported by a Teaching Assistant in the classroom to enable the student to complete tasks with understanding.

Responsibilities

College Management Team ensure that:

- They obtain, collate and distribute information on new students with EAL to the team: Language(s) spoken at home; previous College, information on level of English studied/used
- All staff involved in teaching EAL learners liaise regularly

- Parents and staff are aware of the College’s policy on students with EAL
- Relevant information on students with EAL reaches all staff
- Training in planning, teaching and assessing of EAL learners is available to staff
- Give guidance and support to set targets and plan appropriate work.
- Monitor standards of teaching and learning of students with EAL
- Report to the Director on the effectiveness of the above and the progress of student
- Monitor progress and identify learning difficulties that may be masked by EAL

Teaching and Support Team ensure that:

- They are knowledgeable about students’ abilities and needs in English and other subjects
- They use knowledge effectively in curriculum planning, classroom teaching, use of resources and student grouping
- Set targets for students learning EAL are set and met
- They measure effectiveness of the teaching of students with EAL is monitored and assessed regularly
- They oversee initial assessment of students’ standard of English as necessary

5. Monitoring arrangements

The College Management Team is responsible for monitoring and reviewing this policy.

This document will be reviewed every 12 months thereafter.

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| Impact of non-compliance for: | |
| Staff: | Not Applicable |
| Student: | Not applicable |
| Legislation/organisational: | Reputational damage, statutory and non-regulated compliance. |
| Compliance lead: | Headteacher/Director of Colleges |
| Policy Reference: | ELCO-OPR-006 |
| Version: | 3 |
| Agreed policy location: | Employee Portal: Documents/Policies 2018-19/Expanse Learning Wigan College/Operational/ELWS-OPR-008(v3) – EAL Policy |
| Does the policy require Governor approval? | No |

Approval

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Version Control

| Version | Date | Revision | Review Date |
|---------|------------|--------------------------------------------|-------------|
| 1 | 04/01/2019 | First Issue | 03/01/2020 |
| 2 | 01/09/2019 | Policy review and transfer to new template | 31/08/2020 |
| 3 | 01/09/2020 | Reviewed | 31/08/2021 |
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