

Careers Education Programme

We are pleased to inform you that for the 21-22 academic year our Careers Education, Information Advice and Guidance programme (CEIAG) will be delivered by Diane Norburn, an experienced and highly qualified (Level 6) careers advisor based at St. John Rigby College. Diane has worked extensively both as a teacher and as a Careers Advisor across the Wigan Borough for a number of years.

The first date that Diane will be visiting the school will be **Wednesday 29th September 2021** to begin the school's Career Interviews. Diane will also be appraising our school in relation to how well we are meeting our statutory duties in relation to providing a high quality and impartial careers programme to all students in each year group.

Diane will be in school throughout the academic year on the dates listed below (these may vary dependent on student year group):

Activity	Dates
Careers Interviews (Y11)	29 th Sept 2021
College Applications (Y11)	18 th Nov 2021
Careers Interviews (Y10)	15 th Dec 2021
Careers Interviews (Y10)	26 th Jan 2022
Mock Interviews (Y11)	10 th Feb 2022
Mock Interview Reviews (Y11)	2 nd March 2022
Careers Interviews (Y9)	16 th March 2022
College Transition Work (Y11)	30 th March 2022
Supported Group Work (Y11)	18 th May 2022
Careers Interviews (Y7/8)	6 th July 2022

For students in Year 10 & 11, we recognise that your child is in a crucial stage of development in relation to next steps and post 16 options. Year 11 interviews will be on the 29th September with Year 10's on the 15th December and 26th January. We will write to you individually as parents closer to the time with the exact time of your child's interview should you wish to attend.

We hope that these sessions will encourage our students to think about their next steps and post 16 options after they have left school and excite and motivate at the opportunities and careers that are available.

If you have any further questions about the career's sessions, please do not hesitate to contact reception on **01942 877715**