

B

Behaviour

- I will ONLY use my own username & password
- I will not attempt to bypass the Internet filtering system
- I understand that all my use of the Internet and other related technologies can be monitored
- I will not touch anyone else's keyboard or mouse without their permission
- I will be responsible for my behaviour when using the Internet

E

E-Learning

- I will only use ICT systems at Expanse for education purposes
- I will always respect the privacy and ownership of others' work online
- I will not damage ICT equipment in anyway

S

Safe

- I will not give out any personal information such as name, phone number or address to anyone I do not know
- I will not arrange to meet someone unless this is part of an Expanse project approved by my teacher
- I will follow the school's ICT security system and will not reveal my passwords to anyone

A

Advice

- I will ensure that my online and social media activity, both at Expanse and outside, will not cause distress and will not bring Expanse into disrepute
- Images of students and/or staff will only be taken, stored and used for Expanse purposes in line with our policy

F

Fraud

- I will not deliberately browse, download, upload or forward material considered offensive or illegal
- I will not download or install software on Expanse technologies
- I will not plagiarise (copy) the work of others and present it as my own

E

e-safety

- I understand these rules are to keep me safe and sanctions will be applied if not followed
- I will make sure that all ICT communications with the community is responsible and sensible
- I will support Expanse's approach to online safety and the use of social media